

Regular Meeting

June 15, 2021

Meeting was called to order at 8:11p.m. with moment of silent meditation and salute to the flag.

Agenda Review: None

Executive Session Announcement:

An Executive Session was held during the June 8, 2021 Committee of the Whole Meeting from 7:43 – 7:57pm for personnel purposes.

Roll Call:

Members present: Barry England, Patricia Kensinger, Janet Lee, Julie Woodling, Marion Pheasant, Carlee Ranalli and Benjamin Postles

Members absent: Kristina Bratton and Timothy Strohmeyer

Others present: Lisa Murgas, Michael Jones, and Jennifer Metzler

Minutes

Mrs. Kensinger moved that the minutes of the Committee of the Whole Meeting of May 4, 2021 and the Regular Meeting of May 11, 2021 be approved and filed for audit. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Citizens’ Forum

None.

Treasurer’s Report

Mr. Postles moved that the Treasurer’s Report for May 2021 be accepted and filed for audit. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

Balance May 1, 2021		\$3,965,151.68
Receipts - May 2021	+	\$648,480.38
		<u>\$4,646,632.06</u>
Disbursements -May 2021	-	\$763,455.01
		<u>\$3,883,177.05</u>
CAPITAL RESERVE		\$256,582.44
Interest		\$3,948.87
Delinquent P.C. Tax		\$115.50
District Judge - Fine		\$6.69
Local Realty Transfer Tax		\$1,688.05
Local Services Tax		\$1,545.16
P.C. Tax		\$57.75
Wage Tax		\$50,401.23

Commonwealth of PA

Basic Subsidy	\$840,443.60
Health Reimbursement	\$9,078.62
Insurance Refund (tanks)	836.45
SD Special Ed (2018-2019)	\$93,254.19

Social Security (2018-2019)	\$29,942.18
Supplemental Equipment Grant	\$948.34
Title I Improving Basic Programs	\$31,467.97
Vocational Ed	\$4,720.19

Credits

Hospital Ins - Retirees	\$2,550.46
Raystown Fuel Expenses	\$5,495.78
Student Activities Reim	\$0.00
Track Transportation Reim	\$935.10
PTO Reimbursement	\$377.13
Cyber Class Student Reimburse	\$350.00

Budgetary Transfers

None

Athletic and General Fund Bills

Mrs. Woodling moved that the Athletic Fund bills in the amount of \$3,056.39 and General Fund bills as listed be approved. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Athletic Fund

Bill Sheehan	Var Softball umpire 5/6 Claysburg	\$	75.00
Dave Adams	Var Softball umpire 5/6 Claysburg	\$	75.00
Ray Hipp	JH Softball umpire 5/6 Claysburg	\$	60.00
Dave Claycomb	JH Softball umpire 5/6 Claysburg	\$	60.00
John Monar	JH Baseball umpire 5/6 Claysburg	\$	60.00
Derrick Soellner	JH Baseball umpire 5/6 Claysburg	\$	60.00
Sportsmans	baseball gear PO 14098-112- invoices 59565, 59506	\$	351.53
Ken Wertz Hauling	invoice 37805- portable toilets March April 2021	\$	272.00
Ray Hipp	Var Softball umpire 5/11 West Branch	\$	75.00
Bill Sheehan	Var Softball umpire 5/11 West Branch	\$	75.00
Bob Muth	JH Softball umpire 5/11 West Branch	\$	60.00
Randy Lang	JH Softball umpire 5/11 West Branch	\$	60.00
Bill Johnston	Var Softball Umpire- 5/13- Bellwood	\$	75.00
Bob Muth	Var Softball Umpire- 5/13- Bellwood	\$	75.00
Bruno Felus	JH Softball Umpire- 5/13- Bellwood	\$	60.00
Randy Lang	JH Softball Umpire- 5/13- Bellwood	\$	60.00
Bob Muth	JH Softball umpire 5/17 Tussy Mt	\$	60.00
Jim Noye	JH Softball umpire 5/17 Tussy Mt	\$	60.00
John Garritano	JH Baseball umpire 5/17 Tussy Mt	\$	60.00
Sam Patton	JH Baseball umpire 5/17 Tussy Mt	\$	60.00
PIAA District 6	Varsity Softball playoff entry fee	\$	100.00
Robert Butterbaugh	JH Softball Umpire 5/18 Mt. Union	\$	60.00
Mike Sagesse	JH Softball Umpire 5/18 Mt. Union	\$	60.00
Bill Johnston	Var Softball Umpire 5/18 Mt. Union	\$	75.00
Lisa Iachini	Var Softball Umpire 5/18 Mt. Union	\$	75.00

Joe Bidoli	Var Baseball Umpire 5/18 Glendale	\$	75.00
Dave Gildea	Var Baseball Umpire 5/18 Glendale	\$	75.00
Steve Wingerstein	Varsity Softball Umpire 5/20 Northern Bedford	\$	75.00
Jim Campbell	Varsity Softball Umpire 5/20 Northern Bedford	\$	75.00
Jim Klausman	Varsity Baseball Umpire 5/20 Northern Bedford	\$	75.00
Dave Gildea	Varsity Baseball Umpire 5/20 Northern Bedford	\$	75.00
Tyrone Area SD	Tyrone Co-Op participation fee for 1 student	\$	442.86

TOTAL \$ 3,056.39

General Fund

Check Number 14140 to Check Number 14229 in the amount of \$314177.30.
(See attached Listing)

Financial Reports

Mrs. Lee moved that the following Financial Reports for May 2021 be accepted and filed for audit. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Athletic Fund	Student Activities Fund
Budget Report	Cafeteria

Information Reports

A. **Superintendent:** Mrs. Murgas reported on: (1)Threat Assessment Team (2) mask Mandates (3) Projects (4)Superintendent Annual Report

B. Instructional Reports

1. **Elementary** – (1) Award Assembly (2) 6th Grade Graduation (3) Kindergarten Meet and Greet (4) Summer School (5) 2021-22 Schedules
2. **Secondary** – (1) Graduation (2) Senior Awards (3) Summer School (4) Playoffs (5) Orientation
3. **Guidance** – Mrs. Loose
4. **Nurse** – Mrs. Ebersole
5. **Technology** – In-Shore

C. Instructional Reports

1. **Facilities** – Mr. Mingle

Curriculum Report

None

Board Reports

- A. GACTC – Mr. Pheasant reported on: (1) New Positions (2) Student Interview Prep
- B. Appalachia IU8 - Mr. Pheasant reported on: (1) Salary Increases

Board Policy Approval

Mr. Pheasant moved that the following policies, be approved as presented. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Policy # 249- School Health and Wellness

Textbook Approval

Mrs. Lee moved that the following textbooks, be approved as presented. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

myWorld Interactive Social Studies for K-5

myWorld Interactive World History for 6th grade

Glencoe Health & Wellness Grade 5

Glencoe Teen Health Grade

My Perspectives American Literature - 12th grade English Volumes 1 & 2

My Perspectives British & World Literature - 11th grade English Volumes 1 & 2

Pennsylvania Keystone Coach Algebra I - Applied Alg 1

United States History, Beginnings to 1877 - American Cultures I (hardback)

Realidades 1 - Spanish I (hardback)

School Solicitor Appointment

Mrs. Ranalli moved that Beard Legal Group, PC, be reappointed as school district solicitor for the 2021-22 school year at the rate of \$165/hr. for Solicitorship matters and Labor Relations and Litigation matters. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

School Dentist Appointment

Mr. Postles moved that Dr. Jonathan Zimmerman be reappointed as school district dentist for the 2021-22 school year at the rate of \$3.00 per exam. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

School Physician Appointment

Mr. Pheasant moved that Dr. McLellan/Williamsburg Family Practice be reappointed as school district physician for the 2021-22 school year at a rate of \$25 for student physicals and \$30 for sports physicals. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

ACCESS Reappointment – Debbie Aigner

Mrs. Lee moved that Debbie Aigner be reappointed to preview IEP's for ACCESS billing for the 2021-22 school year at the following rates: 1-2 billable services \$7 per IEP; 3-5 billable services \$8 per IEP; 6-9 billable services \$9 per IEP. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

ACCESS/Special Education Consultant

Mr. Pheasant moved that James Kaufman be reappointed as ACCESS/Special Education Consultant for the 2021-22 school year at a stipend of \$100 per hour. Seconded by Mr. Postles. Motion carried – the following members voting in the affirmative: all members voting in the affirmative.

Professional Staff Salaries 2021-22

Mrs. Ranalli moved that the list of professional staff salaries be placed on file as part of the official minutes. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative. (See attached salaries)

Administrative & Confidential Staff Salaries 2021-22

Mrs. Lee moved that the list of administrative and confidential staff salaries be placed on file as part of the official minutes. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative. (See attached salaries)

Budget Transfers

Mr. Postles moved that the Board authorize the Business Manager and Auditor to make additional budget transfers as necessary through June 30, 2021. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Additional Bills

Mr. Postles moved that the Board authorize the Business Manager to pay any additional bills necessary through June 30, 2021. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

2021-22 General Fund Final Budget

Mr. Postles moved the 2021-22 General Budget be adopted reflecting Revenues in the amount of \$8,505,999 and Expenditures in the amount of \$8,983,449, reflecting no tax increase, and that the annual Tax Levy, Homestead/Farmstead Exclusion and Installment Payment Tax Resolution as presented, be approved. The 2021-22 mileage rate will be 8.882. Seconded by Mrs. Ranalli. Motion carried – all members voting in the affirmative. (See attached Resolutions)

Contract Renewals

Mrs. Lee moved that the following contracts be renewed for the 2021-22 school year. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

EES - \$4,541.65

CIPA - \$3,543

Camco - \$60/hr.

Skyward - \$3,577.50

EDULINK - \$1,907.00

LunchTime - \$1,990.00

Extended Family Programs-Elementary \$91.69/Secondary
\$88.49

IPI Security Services - \$18.95/hr. per event

The Meadows - \$67/day for educational services

Interim Services - \$45/hr. nurse, \$20/hr. personal care aide

Committed Fund Balance

Mr. Postles moved that as of June 30, 2021, \$1,225,000 of Williamsburg Community School District's fund balance be committed for future anticipated PSERS retirement costs. This amount is subject to change dependent on the final 2020-21 audited financial statements. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

Williamsburg Community Library Donation

Mrs. Lee moved that the Board approve a \$600 donation to the Williamsburg Community Library to assist with the mortgage payment. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

2021-22 Elementary Handbook Changes

Motion tabled.

Superintendent Evaluation

Mrs. Ranalli moved that the Board approve the satisfactory Superintendent Evaluation for the 2020-21 school year for Lisa M. Murgas. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Agreement – Mount Aloysius College

Mrs. Lee moved that the Board approve the agreement with Mount Aloysius College to allow student teachers at Williamsburg Community School District. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Agreement – Impact Counseling Services

Mrs. Lee moved that the Board approve the agreement with Impact Counseling Services for mental health services. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

WEA Contract Approval

Mrs. Ranalli moved that the Board approve WEA Contract with a term of September 1, 2021 through August 31, 2024, as presented. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Ratify - Leave Without Pay Request

Mr. Postles moved that the Board ratify the Superintendent's decision to approve Carole Swope's leave without pay request for May 19, 2021. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Resignation - High School Science Teacher

Mr. Postles moved that the board approve Joshua Harper's resignation as High School Science teacher, with regret, effective June 1, 2021. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

MOU with WEA - Two Year Remediation Teaching Position

Mrs. Lee moved that the board approve the MOU with the WEA to create a two year remediation teaching position. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Athletic Trainer Contract Renewal

Mrs. Lee moved that the board approve the three-year contract renewal from July 1, 2021 through June 30, 2024 with Mary Kowalski to provide athletic trainer services, as presented. Salary in the amount of \$29,000, \$29,250 and \$29,500. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Appointment - Jr. High Head Football Coach

Mrs. Woodling moved that the board appoint Matt Neri as Jr. High Head Football coach for the 2021-22 school year at a stipend of \$2,443, Step 1. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Appointment – Band Front Advisor

Mrs. Kensinger moved that the board appoint Kayla Detwiler as Band Front Advisor for the 2021-22 school year at a stipend of \$840, Step 1 or the negotiated contract. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Service Personnel Staff Salaries 2021-22

Mr. Postles moved that the 2021-22 Service Personnel salaries be placed on file as part of the official minutes. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Ratify - Leave Without Pay Request

Mr. Postles moved that the Board ratify the Superintendent's decision to approve Pamela Dopp's leave without pay request for May 19-20, 2021. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Ratify - Leave Without Pay Request

Mrs. Lee moved that the Board ratify the Superintendent's decision to approve Gloria Ginter's leave without pay request for April 14-16, 2021 and May 24, 2021. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

Ratify - Leave Without Pay Request

Mrs. Lee moved that the Board ratify the Superintendent's decision to approve Lisa Gipson's leave without pay request for June 10, 2021. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Cafeteria Substitutes

Mr. Postles moved that the following name be added to the district Cafetera Substitute List, pending clearances. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Ashely Claycomb

Use of Facilities Request

Mrs. Kensinger moved that the following Use of Facilities Request be approved. Seconded by Mr. Postels. Motion carried – all members voting in the affirmative.

- Micah Lingenfelter is requesting permission to use the gym during the remainder of the spring, summer and fall, when available, for Junior High Boys Basketball recreation.

Adjournment

Mrs. Woodling moved to adjourn. Seconded by Mr. Postles. Motion carried – meeting was adjourned at 8:58p.m.

Board Secretary